



GREENE HILLS

CLUB

Bylaws and Rules

Revised: January 2019

ARTICLE I Location of Corporation

The principal office of this corporation shall be located at the clubhouse of the corporation in the county of Greene, state of Virginia. However, the Board of Directors may from time to time establish such other offices, as it deems appropriate.

ARTICLE II Seal

The seal of this corporation shall be the impression made below:

The Greene Hills Club, Inc.
(SEAL)
Stanardsville, Virginia

(Actual impression of corporate seal is on the original document.)

ARTICLE III Annual Meeting of Stockholders

An annual meeting of the stockholders shall be held on the fourth Wednesday in May of each year. In accordance with Title 13.1 –668 of The Code of Virginia, a quorum for the annual meeting shall consist of not less than one-third of the stockholders either present at the meeting or represented by proxy. It is the responsibility of the Board of Directors to ensure that stockholders are made aware of the annual meeting and to achieve a quorum, and preferably a majority, of stockholders at the annual meeting or represented by proxy.

ARTICLE IV Board of Directors

The Board of Directors of this corporation shall consist of nine members who are stockholders of the corporation or spouses of family member stockholders.

ARTICLE V Annual, Regular, and Special Meetings of the Board of Directors

An annual regular meeting of the Board of Directors shall be held immediately following, and at the same place as, the annual meeting of the stockholders. At such meeting of the board, it shall determine the place,

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where and dates, not less frequently than monthly, upon which it proposes to meet prior to the next annual meeting of the stockholders. Such designated dates shall be considered regular meetings. Generally, regular monthly board meetings will be held the fourth Wednesday of the month. No notice of annual regular or other regular meeting of the Board of Directors shall be required. Special meetings of the board may be called by the President of the corporation upon actual notice received by all directors or upon written notice mailed at least three days prior to the special meeting to all directors at their addresses of record.

ARTICLE VI Officers

The principal officers of this corporation, a president, vice-president, secretary, and treasurer, may be elected by the Board of Directors at the regular annual meeting of such board and shall serve until the next such annual meeting.

The president, who shall be a director, shall preside at all meetings of the Board of Directors and of the Stockholders. He or she shall execute all notes, bonds, mortgages, contracts, and other instruments on behalf of the corporation. The vice president, who shall be a director, shall act in the absence of the president, or when the president becomes unable to act

The secretary, who shall be a director, shall keep a full and accurate account of all meetings of the stockholders, board of directors, and executive committee of this corporation and make certain a club-designated employee records such proceedings to be kept by the Secretary for that purpose. The Secretary shall maintain the Bylaws and Rules, and if any action is taken at a regular monthly board meeting, this action shall be incorporated into the Bylaws or Rules as appropriate. In addition the Secretary shall maintain the stock records of this corporation, a roll of its members, and a roll of members of the various club committees (see Article VII). He or she will also serve as the Equal Employment Opportunity Officer. The Secretary shall also keep such other books, deeds, contracts, and other valuable or important papers belonging to the corporation and perform such other duties as may be required of him or her by the President, or the Board of Directors. In particular, he or she

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shall be the custodian of the corporate seal, affixing and attesting the same as authorized by law or by the Board of Directors. However, the Board of Directors may, to such extent as it deems proper, confer any of the authority of the Secretary as above set forth upon some officer or agent of the corporation other than the Secretary in such manner as will not leave the Secretary responsible for any defalcation or misappropriation by such other officer or agent.

The treasurer, who shall be a director, shall have the custody of all funds and securities of the corporation and shall deposit the funds in the name and to the credit of the corporation in such depositories as may be designated by the Board of Directors. He or she shall co-sign all notes, bonds, mortgages, contracts, and other instruments on behalf of the corporation. He or she shall keep a full and accurate account of the receipts and disbursements of the corporation in books belonging to the corporation, and shall disburse the funds of the corporation by check or other warrant to be signed as prescribed by resolution of the Board of Directors. All books and papers in his or her care shall be always open to the inspection of the president or any director, as well as any person whom the President of the Board of Directors may appoint to examine such books and papers. He or she shall render such reports to the President or Board of Directors as may be required of him or her and shall perform such other duties as may be incident to this office or as may be required of him or her by the Board of Directors. However, the Board of Directors may, to such extent as it deems proper, confer any of the authority of the Treasurer as above set forth upon some officer or agent of the corporation other than the Treasurer in such manner as will not leave the Treasurer responsible for any defalcation or misappropriation by such other officer or agent. The Treasurer shall be, ex officio, the finance advisor to the Board of Directors.

The Board of Directors confers the power of day-to-day general management of the Club to its contracted agent, designated the Club Senior Manager and Director of Golf, hereinafter referred to as the Senior Manager, who shall generally supervise, under the board, the administration of this corporation. The Senior Manager and Director of

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Golf shall further perform such other duties as may be required of him by the board under his contract with the Club to include:

- Non-member/guest policy
- Golf shop personnel
- Rules interpretation
- Course marking
- Pencils and scorecards
- Pin placements
- Mowing patterns
- Pace of play
- Enforcing dress code
- Cart policy
- Posting start times online
- Posting tournament results online
- Pro shop merchandise
- Lessons and clinics
- Annual event calendar

ARTICLE VII Membership

Any holder of one and only one share of the stock of this corporation shall be eligible to apply for “membership status.” Such application shall be considered by the Board of Directors and, if approved on such fee and other basis as may seem to such board appropriate, such stockholder shall have all the right and privileges to which the board shall determine that Members are entitled. As to any stockholder who is a Member (as defined in this sub-article) in good standing, the board shall not exercise its option under part (2) of Article V of the Articles of Incorporation.

Membership shall be reconsidered monthly at the regular meetings of the Board of Directors. Any member who would be eligible to apply for membership were he or she not already a member shall be eligible to continue a member on such fee or other basis as may seem to the Board of Directors to be appropriate, he or she to continue to have all the rights and privileges to which the Board shall determine that Members remain

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entitled. In the absence of specific action by the Board or resignation by a Member upon notice given prior to the aforesaid meeting, continuation of membership upon the same terms as it existed shall be automatic.

The enumeration hereinbefore of the Board's power to approve and renew membership status shall in no way restrict the Board's power to sell other privileges relating to corporation facilities and to designate such privileges as various forms of membership not amounting to the "membership status" defined above.

No Member shall own more than one share of stock and no member can sell his share to a non-member of this corporation. No non-member may vote or hold office in this corporation; however, spouses of family members may be elected to the Board of Directors, and if elected, are eligible to become Officers of the Club.

ARTICLE VIII Committees and Advisors to the Board of Directors

In accordance with Section 13.1 -689 of The Code of Virginia the Board of Directors has established standing committees and designated advisors to the Board as described herein. In addition to the standing committees the Board may, from time-to-time, establish ad hoc committees to address specific corporate issues. The purpose of standing committees and Advisors is to advise the Board of Directors and Senior Manager on specific functions of the corporation. The Board of Directors does not cede any corporate management responsibilities to these committees. Committee members shall be appointed by the Board of Directors and serve at the pleasure of the Board. The chair of each committee shall be a sitting member of the Board. Committee membership shall consist of not less than three stockholders or spouses of family member stockholders, (including week day golf members) who shall serve at the pleasure of the Board of Directors. Salaried Club employees may also be appointed to serve on the various committees. The ex officio membership and functions of the standing committees are listed below:

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GREENS COMMITTEE

The Chairperson of the Greens Committee shall be elected by the Board each year. The Committee shall include a representative of the Ladies Golf Association, a male golfing member, and a senior golfing member.—The committee is responsible for advising the Board and the Senior Manager on the following Club functions:

- Establishing and maintaining a golf course book of standards
- Long range planning for Club improvements
- Nominations for Board candidates

SOCIAL COMMITTEE

A Board member shall chair the Social Committee. The Committee shall include, but not be limited to: a representative of the Ladies Golf Association, a golfing member, a senior golfing member, a social member, and the Hills Grille Manager (19th Hole). The committee is responsible for advising the Board and the Senior Manager on the following Club functions:

- Event planning to encourage use of the Club facilities for other than golf activities
- Must work in cooperation with Membership Committee to plan events that will help drive membership
- Event planning related to entertainment, food, and beverage operations

MEMBERSHIP COMMITTEE

A Board member shall chair the Membership Committee. The Committee shall include, but not be limited to: a social member, a golfing member, a senior golfing member, and a representative of the Ladies Golf Association. The committee is responsible for advising the Board and the Senior Manager on the following Club functions:

- Membership communications
- New member package
- Marketing
- Website
- Human relations including grievances and misconduct

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- New member orientation
- Exit interviews
- Working with Social Committee to plan events that drive membership

PLANT PROPERTY ADVISOR

A Board member shall be designated as the Club Plant Property Advisor. He or she is responsible for advising the Board and the Senior Manager on the following Club functions:

- Repairs, upgrades and cleanliness to buildings and grounds including the golf course and pool.
- Equipment maintenance and acquisition

FINANCE COMMITTEE

The Club Treasurer shall, ex officio, be designated as the Club Finance Advisor. The Club Finance Advisor is responsible for advising the Board and the Senior Manager on the following Club functions:

- Treasurer's report
- Member records
- File security
- Billing/invoicing and payments
- Computer support and upgrades
- Payroll
- Web site upgrades
- Taxes
- OSHA compliance
- Loan negotiations and loan payments
- Insurance
- Audits
- Contracting

POOL AND TENNIS ADVISOR

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A Board member shall be designated as the Club Pool and Tennis advisor. The Pool and tennis advisor is responsible for advising the Board and the Senior Manager on the following Club functions:

- Pool operation, maintenance and supplies
- Lifeguards
- Tennis operations and plant maintenance

HILLS GRILLE LIAISON

A Board member will be designated as the club Hills Grille operations liaison. The advisor is responsible for liaising with the Hills Grille contracted operators and advising the Board and the Senior Manager regarding the following Club functions:

- Hills Grille operating hours
- Alcoholic beverage service
- Food and non-alcoholic beverage service
- Events Calendar/planning and scheduling

Article IX Other Responsibilities of the Board of Directors

The Board of Directors shall set dues and all fees for and rules under which service will be provided for Members and invited guests. The board of Directors is responsible for approving any special events or member-proposed private parties to be held at the Club.

ARTICLE X Increasing Voting Requirements for Directors for Specific Applications

- 1) Seven of nine director votes will be required to pass ANY changes to the Greene Hills Club By-Laws and/or Rules. This provision does not apply to normal operation Club rules.
- 2) With the exception of the property currently under contract (FY2014), seven of nine director votes will be required to sell any additional land, including, but not limited to, the remaining lots which were sub-divided in FY 2014.
- 3) Seven of nine director votes will be required to allocate monies received from the sale of any lots or property.

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ARTICLE XI Dissolution

In the event of dissolution, either voluntarily or pursuant to order of a court of competent jurisdiction, and after payment to each member (then a member of record in good standing) of the amount of membership dues (initial charges or contributions) originally received from each such member by the corporation, all remaining assets shall be transferred to one or more corporations, groups or legal entities organized and operating exclusively for charitable, recreational, or educational purposes of any combination of such proposed, on a not for profit basis.

ARTICLE XII Matters Not Otherwise Discussed

Title 13.1 of the Code of Virginia, the Articles of Incorporation of this corporation, and these bylaws govern this corporation. Meetings of the Board of Directors and Stockholders shall be in accordance with Roberts' Rules of Order, 2nd edition, revised. Particularly relevant sections of Title 13.1 of the Code of Virginia are referenced below.

Section 13.1-619 Articles of incorporation

Section 13.1-624 Bylaws

Section 13.1-654 Annual meeting

Section 13.1-661 Shareholder's list for meeting

Section 13.1-662 Voting entitlement of shares

Section 13.1-663 Proxies

Section 13.1-668 Change in quorum or voting requirements

Section 13.1-669 Voting for directors, cumulative voting

Section 13.1-673 Requirement for and duties of board of directors

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Section 13.1-675 Number and election of directors

Section 13.1-679 Resignation of directors

Section 13.1-688 Quorum and voting by directors

Section 13.1-689 Committees

Section 13.1-690 General standards of conduct for director

Section 13.1-705 Authority to amend articles of incorporation

Section 13.1-706 Amendment of articles of incorporation by directors

Section 13.1-707 Amendment of articles of incorporation by directors and shareholders

Section 13.1-714 Amendment of bylaws by directors or shareholders

Section 13.1 715 Bylaw provisions increasing quorum or voting requirements for directors

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GHC RULES

1 Club Administration

The Board of Directors approves, implements, and administers all matters pertaining to the Club in accordance with the Code of Virginia, the Club Articles of Incorporation, and the Club Bylaws.

2 Non-Discrimination Statement

Greene Hills Club does not discriminate on the basis of age, national origin, religion, race, sex or sexual orientation.

3 Membership and Residency Information

3.1 Priority for admitting to membership:

- a) Children of current family members who no longer qualify for membership as a dependent. Said children must join within 12 months of the termination of the dependency on a current family member.
- b) Divorced spouses and widows or widowers of current family members who apply for a membership within 12 months of the divorce or death of the current family member.
- c) Members changing from any other membership categories to family or single categories.
- d) New applicants.

3.2 Membership Capacity

If golfing membership numbers reach capacity as established by the Board of Directors, applicants for membership will be placed on a waiting list. Waiting list applicants for membership must pay non-refundable initiation fees and be approved by the Board of Directors. Waiting list applicants will be permitted to play golf unaccompanied on weekdays, however they must pay guest fees. Normal guest policies apply to waiting list applicants who wish to play golf on weekends and holidays.

3.3 Residency

For residency purposes, a resident is a person who maintains a primary place of residence, regularly attends school, or actively engages in business in the following counties: Greene, Madison, Orange, Albemarle, Rockingham, Page, or in any of the cities or towns located in these counties.

4 Membership Categories

Stock Holders - Voting Members:

4.0 New Full Family or Single Memberships: To continue to grow the membership of Greene Hills, a New Full Family or Full Single membership will be offered at a first year discounted dues structure. A New Member is defined as a family or person who has never been a member of Greene Hills Club or has previously been a member of the Club, resigned in good standing and has also not been a member for 12 consecutive months prior to signing a two year agreement. The New Family of Single members will receive discounted dues for the first year; for the second year, and continuing thereafter, dues will be charged at the current yearly rate. There will be an early termination fee for any new full member that leaves the Club before the two year commitment is completed. The new member must remain in the same membership category for two years.

4.1 Family: Includes all activities and facilities of the Club for the entire family: husband, wife, and dependent children. Grandchildren, ages 22 and younger will be considered dependent children, for those grandparents holding a family membership. In addition, family memberships will include domestic partners - 2 people in a personal relationship who reside at the same residence. Documentation must be provided to verify address.

4.2 Single: Includes all activities and facilities of the Club, seven days a week, for the individual member only.

4.2a: Multi-Generational: Family and Single: One member must hold a FULL FAMILY MEMBERSHIP which will allow the member to bring in other immediate family (i.e. father, son, daughter, grandchildren) at a discounted membership rate. The member holding the Full Family Membership will be responsible for all late and outstanding charges made by the member holding the discounted membership.

4.2b 2nd Club Membership: Family and Single: Must be current full time members at another private club. Includes the same privileges as Family and Single memberships. Proof of membership at the first club must be provided.

4.2c Young Adult: Family and Single:

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Family (30-39 years): The senior member of the family must be 30-39 years of age. For those who qualify, this membership includes participation in all activities and use of all facilities at the Club for the entire immediate family, seven days a week. When the oldest member of this membership turns 40, the membership rates change to a Full Family Membership.

Single (30-39 years old): For those between the ages of 30-39, includes participation in all activities and use of all facilities at the Club, seven days a week, for the individual member only. When the member turns 40, the membership rates change to a Full Single Membership.

Family (18-29 years): The senior member of the family must be 30-39 years of age. Same benefits as Young Adult Family (30-39.) When the oldest member of this membership turns 30, the membership rates change to a Young Adult Family (30-39) Membership.

Single (18-29 years): Same benefits as Young Adult (30-39.) When the senior member of this membership turns 30, the membership rates change to a Young Adult (30-39) Membership.

4.3 Weekday: Family and Single: Includes full use of golf facilities for family or individual during weekdays only (Monday – Friday). Major holidays that fall on weekdays shall be considered weekends. The membership includes full use of all other Club facilities seven days a week. **For Weekday Family** - Effective March 2011, Grandchildren, ages 22 and younger will be considered dependent children, for those grandparents holding a family membership. Also includes domestic partners - 2 people in a personal relationship who reside at the same residence. Documentation must be provided to verify address.

4.4 Corporate: Contact The Greene Hills Club ghc@greenehillsclub.com for available corporate packages.

4.5 Associate: Family -Includes three 18 hole rounds of golf per month; Single – two 18 hole rounds of golf per month. Discount rates for green fees apply thereafter. Golf carts are not included. Both include access to all Club facilities and social events.

4.6 Non-Resident: This membership is for individuals who do not have full or part-time residence in Greene County and live outside a 40 mile driving radius of Green Hills Club. Non-residents members have the

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right to all Club facilities and activities, but must pay applicable daily Guest fees.

4.6a **Social**: Includes all activities and full use of swimming and tennis facilities of the Club for the entire family. Golf may be played by paying the appropriate “Accompanied Guest” greens fee. There is a \$500.00 initiation fee for this membership that cannot be waived.

4.7 **Military**: There is no initiation fee for active duty military. This membership allows active duty military personnel to select a membership without a one-year commitment.

4.8 **One Month Trial Membership** – For those interested in joining, try our 1 month trial membership! Dues must be paid in full with cash or credit card for desired membership category. One time offer valid for any month. May participate in member tournaments if space available. Cannot charge on GHC account.

Non-Voting Year-Round Access:

4.9 **Youth Golf** - For those 18 years and younger, includes use of golf course Memorial Day Weekend thru Labor Day. May play Monday – Thursday anytime and on weekends and holidays after 2:00 pm, depending on tee time availability. Also includes range balls. Pool may be used Monday - Friday by paying the daily guest fee. This membership may be extended on a monthly basis for an additional fee. No voting privileges.

4.10 **Tennis Family and Single**: Offers the use of tennis courts only year-round for family or individual. No voting privileges and no preferred rate for golf. May use pool by paying the daily guest fee. Billed in March and September of each year.

Non-Voting Seasonal Access:

4.11 **Family Pool and Tennis**: Includes use of pool and tennis courts only for entire family from Memorial Day Weekend through Labor Day. Use includes weekdays, weekends, and holidays. No voting privileges and no preferred rate for golf. Grandchildren, ages 22 and younger will be considered dependent children for those grandparents holding a family membership. Also includes domestic partners - 2 people in a personal relationship who reside at the same residence. Documentation must be provided to verify address.

4.12 Single Pool and Tennis: Includes use of pool and tennis courts only for individual from Memorial Day Weekend through Labor Day. Use includes weekdays, weekends, and holidays. No voting privileges and no preferred rate for golf.

4.13 Weekday Pool and Tennis: Family and Single: Includes use of pool and tennis courts only for family or individual from Memorial Day through Labor Day during weekdays only. Major holidays that fall on weekdays are included. No voting privileges and no preferred rate for golf. **For Weekday Family:** Grandchildren, ages 22 and younger will be considered dependent children for those grandparents holding a family membership. Also includes domestic partners - 2 people in a personal relationship who reside at the same residence. Documentation must be provided to verify address.

4.14 Youth Pool Pass: This pass is available for individuals 18 years and younger, includes use of the pool weekdays, weekends, and holidays, Memorial Day Weekend through Labor Day. To be left unaccompanied inside the pool area fence or in the diving area, all children under the age of 18 must pass a proficiency test. Children under ten years of age must be accompanied by a person 13 years of age or older, under whose custody they remain at all times. A caregiver pass may be obtained on a monthly basis. Caregivers may not be immediate family members (parents, brother or sister.)

* Non-Voting Seasonal Access entitles you to member pricing in the Grille and use of the Pool and Tennis **during the active seasonal period only**. If your interest is year round membership or occasional golf, you should consider an Associate membership. Guests may not use the pool facility more than twice in any month. This Pool Guest Policy will be enforced for all guests.

4.15 Hardship Status: A member may request the Board of Directors to grant a leave of absence for a period of not less than one year for financial or physical hardship. In the case that this request is granted, the member shall pay no monthly dues for the period of his or her leave of absence. However, a minimal monthly fee will be assessed. Should the member request re-instatement within one year, he or she must pay all normally accrued dues. Relief under this provision is at the discretion of the Board of Directors. The Board of Directors will review hardship classifications annually and, except in the case of military service, this classification will not be continued for more than two years. Members in

a hardship status have access to the club only in accordance with the Club rules for guests.

4.16 Changes in Membership Category

Subject to approval of the Board of Directors, any stock holding member in good standing may change membership category as follows: Any member who paid the maximum initiation fees, if applicable, at the time he or she joined the Club will be allowed to re-classify his or her membership status to any other category with no additional initiation fees. Members who did not pay the maximum initiation fees upon joining the Club must pay the difference in initiation fees between the relevant categories at the time of the change. Changing to a less expensive membership category will not entail a refund of the difference in initiation fees. Membership category changes must be for a minimum of one year.

4.17 New Member Referral- A monetary credit will be given to any member that recommends a new voting, golfing member based on the current Sponsorship Policy.

5 Resignation of Membership

5.1 A member may resign in good standing and give up his or her stockholder status provided he or she is not indebted to the Club. Resignation must be in writing addressed to the Board of Directors. Resigning members must turn in their stock certificate prior to receipt of any refunds due.

5.2 Resigned in good standing: "If a member resigning their membership in good standing decides to rejoin within twelve months you must pay the back dues but will not have to pay the current initiation fee at reinstatement. After the twelve months you can rejoin by paying the current initiation fee at reinstatement."

5.3 For revoked: "Should you ever apply for membership to The Greene Hills Club, you will be required to pay any unpaid balance due, plus a 25% penalty of that unpaid balance. You will also be subject to paying whatever initiation fee is in effect at the time of reinstatement. Also, anyone under this membership is not allowed to use any part of the Greene Hills Club facilities as a guest of a member, or as a public participant, in any event, until payment of all outstanding monies due The Greene Hills Club is made."

6 Accounts

6.1 Monthly Statement

Each member will receive a monthly statement of charges made at the Club plus the dues for the coming month. Any errors or discrepancies should be reported to the Business Manager or Club Office as soon as possible.

6.2 Member Charges

A member may charge purchases from the Club to his or her account by providing his or her name and member number to the serving club employee.

6.3 Guest Charges

Guests must pay for purchases or service fees at the time provided and cannot incur charges. They are permitted to use a member's number and name to initiate charges if the sponsoring member has specifically authorized a guest's charges by personally notifying the serving employee.

6.4 Copies of Charge Tickets

Copies of charge tickets will not be provided with monthly bills. Members who want a copy of each charge ticket can request and will be provided a copy at the time of the charges.

6.5 Charge Responsibility

Members are responsible for charges incurred by their spouses, dependent children, and authorized guests.

6.6 Payment of Accounts

Charges incurred by a member, his or her family and his or her guests must be paid in full by the last day of the month following the month in which they are incurred. A \$35.00 late fee will be charged on all accounts not paid in full by the last day of the month. Payments can be made by mail, on-line or to management representatives at the Club office or Pro Shop by cash, check, credit card or electronic fund transfers.

6.7 Delinquent Accounts

Members whose monthly bill is not paid in full within 60 days of the billing date will have their privileges suspended until payment is made in full including any late fees. Members whose monthly bills are not paid within 90 days from the end of the month in which the charges were billed will be subject to having their membership and stockholder status revoked.

Suspended or Revoked members are not allowed to use any club facilities even as a Guest.

Upon termination of membership for non-payment of a delinquent charge, any outstanding balance may be sent to a collection agency and a credit bureau. In such cases the Club will also seek any relevant legal and collection fees from the terminated member.

6.8 Rules Violations and Club Property Damage

The Board of Directors may suspend or expel a member from the Club for violation of the Club rules or damage to Club property and may demand the replacement or repair of any damaged Club property.

7 Initiation Fees

Applicants for membership may be required to pay an initiation fee with their petition for membership. The initiation fee is non-refundable unless the Board of Directors denies membership. There are three exceptions to the initiation fee requirement:

- a) An applicant who enjoyed the privileges of the Club as a spouse of a current family member and who applies for a membership within 12 months of the termination of the marriage to the member.
- b) An applicant who enjoyed the privileges of the Club as a dependent child of a current family member and who applies for membership within 12 months of the termination of the dependency on such current family member.
- c) Any applicant who is a surviving spouse or child of a current family member and who applies within 12 months of the death of the family member.

8 General Club Rules

The club and its various facilities will be open to its members and guests in accordance with a publicized schedule approved by the Board of Directors. Members, guests and employees must be in proper attire at all times in keeping with the activity in which they are engaged. Shirts and shoes are required. Persons attired in swimming apparel must confine themselves to the pool area and if traveling from the pool area to the other areas of the Club should be covered with appropriate apparel. Additional specific rules governing the bar, lounge, main ballroom and other areas of the club may be posted in the area to which they apply.

9 Guest Privileges

9.1 Member Responsibility

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Members sponsoring guests are responsible for all debts and acts of their guests.

9.2 Guest Cards

Guest cards may be purchased by members at the Club office for houseguests who are not residents of the geographic area defined for resident members. Guest cards are not available to resident guests. Guest cards are valid for the period or activity indicated and may not be purchased for the guest more than twice in any year. Guest cards allow the guest to use the Club facility for which it was purchased with no additional guest fee. Except for weekend golf, guests with a guest card may use the facilities unaccompanied by a member.

9.3 Golf

Resident and Non-Resident Guests

- a) Resident Guests are limited to **TWO (2)** visits per month.
- b) Must be accompanied by a member unless pre-approved by the Pro Shop or have a guest card to pay the guest rate.
- c) All members and guests must check in at the Pro Shop.
- d) Fees will be determined by the Board of Directors on an annual basis and will be posted in the Pro Shop.

9.4 Swimming

Resident and Non-Resident Guests

- a) Resident Guests are limited to **TWO (2)** visits per month.
- b) Must be accompanied by a member unless pre-approved by the Pool Manager or have a guest card.
- c) All members and guests must check in at the main pool gate.

Resident and Non-Resident Guests

- a) Resident Guests are limited to **TWO (2)** visits per month.
- b) Must be accompanied by a member unless pre-approved through the Club Office or have a guest card.
- c) All members and guests must check in at the Pro Shop or pool main gate.

9.5 Fishing

Resident and Non-Resident Guests

- a) There are no limitations to guest visits.
- b) Must be accompanied by a member unless pre-approved through the Club office or have a guest card.

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- c) All members and guests must check in at the Pro Shop or Business Office.
- d) Fishing shall not interfere with golf play in areas near fairways, etc. Fishing in areas near golf play is not recommended.

9.6 Food and Beverage Facilities

Resident and Non-Resident Guests

- a) There are no limitations to guest visits.
- b) **Must be accompanied by a member unless pre-approved through the Club office or have a guest card**

10 Golf Operations

10.1 Starting Times

Pre-arranged starting times are required on weekends and holidays and preferred for other times. Tee times are recommended during the week to assure members can play at requested times and avoid conflicts with outside events and guest play. Details on how to reserve a starting time are available in the golf shop from the Golf Professional and his staff.

10.2 Practice Range

Hours of operation:

Open: Balls are available at the golf shop during normal Pro Shop hours of operation. They are for use only on the practice range and short game practice area.

Close: Check with Pro Shop for days we will close the range in the late afternoon for picking up the range balls. On all other days, you may hit balls until dark.

The range hitting area is marked by yellow ropes, stretched across the tee. A sign at the entry to the range indicates which hitting area is to be used on a given day. Shots should be directed towards the flags or the middle of the range. Please do not endanger players on or approaching the third green, players playing on #1 fairway or drivers on the entrance road. Range practice should cease when a player off the 1st tee needs to hit their ball from the range area. Range bags should be left on the practice tee.

10.3 General Rules of Play, Golf Course Care, and Etiquette

- a) Players must register in the golf shop prior to playing. Players must be properly dressed; shirts and shoes are required at all times. Cut-offs, gym shorts or bathing suits are not permitted. Golf shoes with non-metallic spikes, sneakers, or other smooth-soled shoes are the only types of shoes permitted.
- b) Each player must have his/her own bag and clubs.

- c) Replace all divots, repair all ball marks, and rake sand traps after sand shots. Do not use a putter to remove the ball from the hole as this may damage the hole. Do not litter the golf course or Club grounds.
- d) The Club may hold members and/or their guests accountable for any damage they inflict to the golf course or course equipment. Club throwing and excessive profanity may, at the discretion of the Board of Directors, result in restriction of access to the golf course or expulsion from the Club.

10.4 Priority of play

- a) No more than four players may play together. However, the Golf Professional may make exceptions to this rule and allow matches with more than four players if, in his opinion, this will not slow the play of others.
- b) A single player or twosomes have no priority to play through threesomes and foursomes.
- c) No starting from the 10th tee unless specifically authorized by the Golf Professional or his staff.
- d) No mulligans or practice shots are permitted when others are waiting to start play or for play to proceed.
- e) Players stopping between nines will lose their position and must obtain permission from the Golf Shop staff before continuing.
- f) Players are expected to maintain the pace of play. Faster players must be allowed to play through if there is an open hole ahead.
- g) Do not search for a ball for more than 5 minutes. Play a provisional ball if the original ball is suspected lost.
- h) Do not engage in play-slowng activities such as writing down scores near the green when others are waiting to hit to the green.

10.5 Membership Priority for Golf Tournaments

Family and Single memberships shall have priority for entering club tournaments. Weekday (family and single), Non- Resident, and Associates will be permitted to participate in club tournaments on a space available basis. Weekday, Non-Resident, and Associate members entering a tournament shall pay the tournament entry fee plus applicable guest fees.

10.6 Cart Use

Use of privately owned riding carts is prohibited is prohibited on the golf course. Club owned riding carts may be rented in the Golf Shop. Only players with a valid driving license may drive golf carts. Signs located adjacent to the number 1 and number 10 tees prescribe limitations on

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where and how carts shall be driven to avoid damage to the course. The types of access are:

Cart Paths Only: All four wheels must remain on path at all times.

90 Degrees: Drive on the cart path to a point opposite your ball, drive 90 degrees to your ball (even in the rough), play your shot and return to the path at 90 degrees, then use the path to advance to your next shot. Avoid riding in the fairway.

Summer Access: Drive carts on the cart paths and fairways only! Keep carts out of the rough except when crossing at 90 degrees from cart path to fairway and back to cart path. Avoid riding in the rough.

No Carts Signs: These signs indicate the point where carts must return to the path and remain on the path the remainder of the hole.

CARTS MUST REMAIN ON THE PATH ON PAR 3 HOLES

No cart shall have more than two riders; nor should it contain more than two bags. Players must return all carts to the golf shop cart area immediately after completion of use.

Keep all regular or motorized pull carts off tees, at least 30' from greens and fringes, out of sand traps and off any other sensitive areas such as muddy terrain.

11 Swimming Program

11.1 General

The Club offers a 25-meter pool with a diving well and a one-meter low diving board. The Club also has a wading pool for children under six years old. The pools are open from Memorial Day weekend to Labor Day. The Board of Directors establishes the daily hours of operation, which are posted at the pool, via email, and on the web site. –All children must pass a swimming proficiency test to be left inside the pool area fence unaccompanied or to use the diving area. Children under 10 years of age must be accompanied by a person 13 years of age or older, under whose custody they must remain at all times. The pool may be used only when officially open and when the lifeguards are on duty. The pool will be closed during safety-threatening weather. No pets are permitted in the pool enclosure

11.2 Admittance

Members and guests must sign in at the gate and provide their names and Club numbers or sponsors Club number. Members must pay for their guests, **regardless of age**, via charge to the sponsoring member's account, before guests enter the pool area. Members will be required to acknowledge guest fee charges by signing a guest fee form. The Pool Manager has the authority to refuse admission to any person who is not eligible to enter the pool area.

11.3 Non-Member Caregivers

Caregivers may enter the pool area as guests without a fee, unless they use the pool facilities, including in-water supervision of child, at which time the member will be charged a guest fee for the Caregiver. Non-member dependents of the Caregiver will be charged the prevailing fee. If there is a member swimmer with "special needs" they can apply to have their Caregiver receive free admission to help with their needs. This application will need to be approved by the Pool Committee in advance, and the Caregiver will receive a pass that will need to be shown when entering the pool facility. This pass will give the name of the Caregiver and will not be transferable.

11.4 Health, Safety, and Conduct

All members, their families, and guests shall obey the instructions of the manager and lifeguards. Property damage involving willful destruction of provided facilities is subject to restitution by responsible member. Shirts and shoes must be worn outside the fenced-in pool areas. Chewing gum is not allowed in the pool or inside the pool area. Smoking is not allowed in the pool or on the pool deck area. Only plastic eyeglasses may be worn in the pool. All refuse and waste materials shall be deposited in the provided containers. Glass containers are not allowed inside the pool enclosure. Spitting, spouting water, and blowing one's nose in the pool are prohibited. Alcoholic beverages are not allowed inside the pool enclosure during normal hours of operation as established by the Board of Directors. Parents are requested to instruct their children that the pool is not a toilet. Children who are not toilet trained must wear snug plastic pants under their swimsuits. Air guns, water guns, slingshots and any other type of missile-propelling device are not permitted in the pool area. Dunking, chicken fights, or other horseplay is prohibited. Masks, snorkels, and fins may be used at the lifeguard's discretion, based on the user's demonstrated proficiency and skill. Ball playing is prohibited on the pool deck. Inflatable beach balls or sponge balls are allowed in the pool at the discretion of the pool supervisor. Objectionable personal conducts such as abusive or

profane language, rough play, and running on the pool deck are prohibited. Diving is only permitted in the diving area. Back dives, flips, or cartwheels from the side of the pool are not permitted. Flotation devices for children are permitted in the shallow areas of the pool but children with flotation devices require in-water supervision by an adult. A swimmer requiring flotation devices while using the adult pool must be within arm's reach of the supervising adult. Other inflatable toys are permitted at the pool supervisor's discretion. Socializing with or distracting the lifeguards on duty is prohibited. Anyone who incurs an injury that results in bleeding must stay out of the pool and report to the pool supervisor. Lap lanes are to be used only by persons swimming or walking laps. Fins and kickboards may be used in the lap lanes at the discretion of the lifeguards. Only authorized staff members are allowed in the filter room, storage room, office, and first aid areas. Adults-only swimming will be held for 10 minutes during each pool operating hour except the last hour the pool is open.

11.5 Diving Area

Only one person at a time is allowed on the diving board. Only one bounce is allowed per use of the board. Users must allow the previous diver to clear the area in front of the board before diving. Diving is limited to forward direction. After diving, clear the diving area promptly for the next diver. No one may be on the steps of the board while another person is on the board. A diver must leave the pool using the ladder at all times. Do not swim across to the right ladder. Some dives are prohibited for safety reasons. Please check with the lifeguards before diving. Flotation devices of any kind are prohibited in the diving areas. Children must pass a swim proficiency test in order to use the diving board. Only the pool staff will make adjustments to the diving board fulcrum, and the fulcrum will never be adjusted all the way to the rear. Hanging off the board is not permitted. All rules posted for the sliding board must be followed, including supervision requirements for its users and height requirements for use.

11.6 Wading Pool

Only children 6 and under are permitted in the wading pool. Children must be accompanied by an adult or a child 13 years or older at all times while using the wading pool.

11.7 Greene Hills Swim Team

The swim team is open to all children up to seniors in high school. The swim team competes in the Jefferson League during June and July of each year. See web site about specific dates and special swimming events.

11.8 Deviations from Pool Rules

Any deviations from these pool rules must be given to the Pool Manager in writing from the Club Manager or Chairperson of the Pool Committee to be valid. Otherwise, the above rules will be in effect.

12 Tennis

All members and guests must register at the Pro Shop or with the pool main gate before using the courts. Guest fees will apply and be charged to the members account. If other players are waiting to use the courts, a one-hour limit will be enforced. Tennis shoes are the only footwear allowed on the tennis courts. No non-tennis activities are allowed on the tennis courts.

13 Picnic and Camping

The picnic area is for use only by members and their accompanied guests. Each user is responsible for removing trash and cleaning up the area, which they have used. Use of picnic area outside normal Club operating hours must be pre-arranged with the Club Office. Users are responsible for extinguishing their fires. Please limit the use of the tables to two hours if there are others waiting to picnic. Camping on Club property may be allowed on a limited basis provided the camp trailer is self-contained. Permission for camping must be obtained from the Club Office.

14 Fishing

Fishing is limited to the east side (side away from the 10th fairway) of the large pond and east side (side opposite 6th green) of the pond on hole 6. No fishing is allowed in the ponds on holes 8 and 12. Fishing is limited to members and guests. Throwback bass 13 inches and smaller. No size or number limit is imposed on bream. No motorized vehicles are permitted in the fishing area. Children less than 16 years of age must be accompanied by an adult or have a permission slip from their parents. Members and their guests must register with the Pro Shop or Club Office before fishing.

15 Hills Grille

15.1 General

The Hills Grille Manager may refuse service to anyone who does not comply with the rules. Golf clubs are not allowed in the Hills Grille area. Personal food and beverages (that is, not purchased in Hills Grille or provided as a catering service for special events) are not permitted in the

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Hills Grille designated areas, banquet hall, entranceway, Hills Grille bar and attached patios.

- a) In accordance with the Commonwealth of Virginia Alcoholic Beverage Control (ABC) Board regulations governing the sale of beer and wine by a licensed club, the club is responsible for limiting sales and consumption of governed beverages.
 - 1. Sales of beer and wine will be made only by designated adult (age 21 years or older) ABC managers.
 - 2. Consumption of beer and wine sold by the Club is limited to the premises of the Greene Hills club (premises include the golf course).
 - 3. Sales of beer and wine are not permitted to minors (age less than 21 years) or individuals who show signs of intoxication.
 - 4. The bar area of the Hills Grille may not be used by individuals under the age of 21 unless accompanied by an adult (over 21).
 - 5. Adult club members may bring and store liquor at the club in locked liquor lockers. ABC Managers may sell and provide non-alcoholic mixes to complement such member-owned liquor.

- b) The Hills Grille ABC Managers are charged with determining that only Greene Hills members and bono fide guests are served alcoholic beverages. To enable the ABC managers to identify such patrons, the club will:
 - 1. Identify events in the Club annual schedule where groups of individuals are considered club guests by participating in the club-sponsored and administrated events.
 - 2. ABC managers are expected to, and have the right to refuse service to anyone they do not personally recognize to be a member of the club. Members thus challenged will be required to provide their name and club number prior to receiving beer, wine, or privately owned liquor service. In cases where the ABC Manager suspects membership status spoofing, he or she may appeal to the Hills Grille Manager or the Club Business Manager for membership status verification.

15.2 Private Events

Each calendar year the Hills Grille ballroom may be made available for private events such as golf outings or wedding receptions not open to the general club membership. Fees for hosting such events will be charged by the Club. Alcoholic beverage control at such events can be in accordance

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with an ABC license held by the event sponsor or in accordance with the Club ABC license.

16 Domestic Animals on GHC Property

Domestic animals, excluding service animals, will not be permitted on GHC designated areas during normal hours of operation. Designated areas are defined as driving range, putting green, chipping area, pool area, Pro Shop area and the 19th Hole area, including the deck and front/back yards. The Club's normal hours of operation generally begin on/or about 7:30 AM and end at sundown. Animals brought onto the GHC property outside the designated areas will be under the owner's control at all times. The current resident cats may remain at the Club. No more cats will be permitted on the property. If stray cats seek residence at the Club, they will be removed as soon as practical.

17.0 Rule Additions and Changes

The following Rule Changes have been made.

1. September 2009
 - A. Deleted sections: LGA, Instructions, Tournaments, Club Storage
 - B. Modified 10.7 – General Rules of Play, Golf Course Care and Etiquette.
 - C. Modified Section 10.6 Cart Use
 - D. Modified Section 15 – Hills Grille
2. February 2011
 - A. Revised Membership Classifications
 - B. Added Domestic Partners – both full family and weekday family
 - C. Added Grandchildren as Dependent Children to Family Memberships.
 - D. Added Youth Membership
 - E. Changed Associate membership to Non- Resident; removed Social.
 - F. Revised reinstatement of membership prior to 12 month separation.
 - G. Revised limitation for Resident Guest use of Golf Course, Pool and Tennis Courts.
 - H. Removed reference to Plant Property Assessment.
3. June 2011
 - A. Added Youth Pool Pass
4. July 2011
 - A. Updated Memberships to add Weekend after Memorial Day and to include domestic partner information in all family memberships.
5. September 2011

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- A. Deleted words “willful or in-anger” from 10.3 d) General Rules of Play; also changed “will” to “may”
- B. Deleted word “flagrant” from Rule 6.8 Rules Violations and Club Property Damage.
- 6. August 2012
 - A. Added one month trial membership under GHC Rules section 4.8.
 - B. Changed late fee from \$25 to \$35, section 6.6 under GHC Rules
 - C. Changes in Article VIII: Committees; removed “the Hills Grille manager” and “19th hole operations” from Golf/Social Committee to Finance Committee
 - D. Added new member referral under GHC Rules section 4.16.
- 7. September 2014
 - A. Added Domestic Animals Policy
- 8. A. Revision to Rules: 11.4 Health, Safety and Conduct, July 25, 2018